


INFORMATION

Transaction Voucher

| <p>① _____</p> | |  | | AUTHORITY NUMBER Ph: 1 800 074 295 Website: www.bartercard.com | | | | | | | | | | | | | | | | | | | | | |
|---|-------------|--|--------|---|-------------|-----------|--------|---|--|---|---|--|--|--|--|--|--|--|--|--|--|--|--|---------------------------------|--|
| <p>② CUSTOMER NAME & CARD NUMBER ABOVE.</p> | | <p>⑤ Validity Date Checked</p> | | DATE ⑥ | | | | | | | | | | | | | | | | | | | | | |
| <p>③ _____</p> | | <table border="1"> <thead> <tr> <th>QTY</th> <th>DESCRIPTION</th> <th>UNIT COST</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>⑦</td> <td></td> <td>⑧</td> <td>⑨</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | | QTY | DESCRIPTION | UNIT COST | AMOUNT | ⑦ | | ⑧ | ⑨ | | | | | | | | | | | | | MAIL THIS VOUCHER WITHIN 7 DAYS | |
| QTY | DESCRIPTION | UNIT COST | AMOUNT | | | | | | | | | | | | | | | | | | | | | | |
| ⑦ | | ⑧ | ⑨ | | | | | | | | | | | | | | | | | | | | | | |
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| <p>④ _____</p> <p>MERCHANT NAME & ACCOUNT NUMBER ABOVE.</p> | | CLERK INIT. ⑫ | | AUTHORITY No. ⑬ | | | | | | | | | | | | | | | | | | | | | |
| <p>I acknowledge receipt of goods and services and liability for charges as recorded hereon and agree to perform the obligations set forth in the Bartercard Ltd Application Membership Agreement and current Trading Rules & Regulations. Bartercard Australia Pty Ltd. ACN 050 542 544. ABN 960 505 425 44</p> | | TOTAL TRADE \$ (Inc GST) ⑩ | | Authorisation is necessary on all purchases over \$100.00 unless card indicates otherwise | | | | | | | | | | | | | | | | | | | | | |
| <p>WHEN COMPLETE MAIL TO: BARTECARD AUSTRALIA PTY LTD. PO BOX 582 SOUTHPORT Q 4215</p> | | ✕ ⑪ _____ CUSTOMER'S SIGNATURE | | BARTECARD COPY <small>Voucher BC Copy 05-00</small> | | | | | | | | | | | | | | | | | | | | | |

1. Write in customer's 16-digit card number - last digit should not be 0
2. Complete customer's name as per their card
3. Write in merchant's name as per statement
4. Fill in merchant's 16-digit account number as per statement
5. Check expiry date of card and tick if card is still active
6. Enter date of transaction
7. Write quantity and description of goods/services supplied
8. Fill in unit cost of goods where applicable
9. Enter total amount for the line i.e. Quantity x Unit Price (including VAT)
10. Enter total amount of transaction (including VAT)
11. Have customer sign the voucher and check that signature matches their card
12. Person completing the voucher should sign for merchant's records
13. Depending on floor limit of the card, authorisation number is obtained and entered here

Upon completion mail voucher to:
 Bartercard (Cyprus) Ltd PO Box 28626 Strovolos 2081, Cyprus